

## MAKE THE SUITCH

1) Set Up Your New FirstBank Account - Stop by any of our locations to open your account.

Bring two forms of identification with you (ex: Driver's License & Social Security Card).

2) Stop Using Your Old Account - Let all your checks clear; this could take up to 10 days.

Destroy all of your unused checks, deposit slips & ATM/Debit Cards.

3) Change Your Direct Deposit - Simply send the enclosed Automatic Payment Change Request Form to your employer and other payment source so your funds can be quickly and automatically deposited to your account each pay period. If you need to set up or change your Social Security direct deposit, our customer service representatives can provide you with the needed information when you open your account.

4) Switch Over Automatic Payments - Use the enclosed Automatic Payment Change Request forms and send them to each of your vendors to switch any automatic payments so they will come out of your new FirstBank account. Sign up for FirstBank's free Online Banking and Bill Pay and you can easily pay your bills online. Download the FirstBank Mobile App from the Apple or Google Play Store so you can bank anywhere!

Automatic Payment Checklist:

- \*Mortgage
- \*Cell Phone
- \*Telephone
- \*Water
- \*Internet
- \*Loans
- \*Credit Cards
- \*Insurance
- \*Electricity
- \*Cable/Satelline

5) Close Your Old Account - Send in the enclosed form to close your old account. After all your checks have cleared, if you have a remaining balance, your bank will send you a check.

